

Official Minutes
Wednesday, June 8, 2022
6:30 p.m. - 9:00 p.m.

District Office

Regular Meeting

1. **Call to Order** by President Baumgartner at 6:33 p.m.
2. **Roll Call** Directors Baumgartner, Hayes, and Jensen were present. Director Gustafson joined the meeting at 6:40 p.m. Director Haffner was absent from the meeting.
3. **Pledge of Allegiance**
4. **Approval of Agenda**

Director Hayes moved to approve the agenda as presented. Director Jensen seconded the motion.

Baumgartner - Y	Gustafson - Absent	Haffner - Absent	Hayes - Y	Jensen - Y
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5. **Public Open Forum**

- 5.1 Recognition of Visitors
 - None
- 5.2 Public Comment Period
 - None
- 5.3 Correspondence
 - None

6. **Governance Process or Board-Superintendent Relationship Discussion/Action**

The Board evaluates and votes on revisions that may be identified as per the yearly cycle review process. Dr. Rabenhorst recommended that the Board mark themselves in compliance for items 6.1-6.3. The Board assessed implementation of the three policies and determined that they are in compliance. There was no discussion or suggested revision. By consensus, the Board directed that these policies be placed on a future consent agenda for approval which also allows time for the absent Board members to make any suggestions or comments.

- 6.1 **Review GP-1 Governance Commitment**
- 6.2 **Review GP-2 Governing Style**
- 6.3 **Review GP-4 Monitoring Board Policies**
- 6.4 **Complete GP-4E Board Self-Assessment**

The Board completed the self-assessment document. Members reviewed the self-assessment document prior to the meeting so that a discussion could occur and a collective assessment could be completed at the meeting. Board members compared current status to the self-assessment document from the June 19, 2021.

The Board marked each item as Satisfactory for all items. Dr. Rabenhorst recommended that the Board include a comment “Pathways Development Progress” in relation to the Board’s Strategic Plan work to indicated the extra emphasis being placed on efforts in that area.

By consensus, the Board voted to approve the Board Self-Assessment with all items marked as Satisfactory. Director Baumgartner took a roll call vote with no dissent.

7. Board Consent Agenda

- 7.1 Approval: Meeting Minutes
 - (a) May 25, 2022 Regular Meeting Minutes
- 7.2 Approval: Financials
 - (a) May Financials
- 7.3 Approval: Resignations / Retirements / Separation of Employment
 - Christina Lucero - 1st Grade Teacher @ Hoff Elementary School
 - Debra Swank - CDL Bus Driver @ Transportation
- 7.4 Approval: Contracts for Licensed Employees
 - Teresa Kemp - 7th Grade ELA Teacher @ Weld Central Middle School
 - Jennifer Holthaus - Credit Recovery Facilitator @ Weld Central High School
 - Kaitlin Botelha - ELL Teacher @ Meadow Ridge Elementary School
 - Kati O’Connor - 2nd Grade Teacher @ Hoff Elementary School
 - Jennell Barrows - 4th Grade Teacher @ Hoff Elementary School
- 7.5 Approval: Letters of Employment for Classified Personnel (EL-12 Staff Treatment)
 - Jacob Turner - Temporary Seasonal Help @ Facilities
 - Caden Sneller - Temporary Seasonal IT Help @ District
 - Nancy Stevens - Substitute Office Help @ District (current employee, retirement date effective 06/03/2022)
 - Courtney Gallegos - Health Aide Paraprofessional @ Weld Central Middle School
 - Monika Hutchins - SpEd Paraprofessional @ Weld Central Middle School
 - Brittney Lawrynowicz - Office Manager @ Meadow Ridge Elementary School
- 7.6 Approval: Additions to the 2022-2023 Coaching/Extra Duty Employment Agreement/Notice of Assignment
- 7.7 Approval: Resignations for 2022-2023 Coaching/Extra Duty Employment Agreement/Notice of Assignment
- 7.8 Approval: Intra-School / Intra-District Staff Transfers
 - Nonnie Hunziker - Transfer from In-building Substitute Teacher @ Hoff Elementary School to Preschool Teacher @ Hoff Elementary School
 - Julie Branch - Transfer from Health Aide @ Weld Central Middle School to Data Secretary @ Weld Central Middle School
 - Tiffeny Bennett - Transfer from In-building Substitute Teacher @ Hoff Elementary School to Preschool Paraprofessional @ Hoff Elementary School
 - Lindy Bossow - Transfer from Special Education Paraprofessional @ Hudson Elementary School to Instructional Paraprofessional @ Hudson Elementary School

- Deanna Damour - Transfer from Reading Intervention Teacher @ Weld Central Middle School to Secondary Instructional Coach @ District
- Kimberly Deines - Transfer from Full-Time, In-Building Substitute Teacher @ Weld Central Middle School to Reading Intervention Teacher @ Weld Central Middle School
- Tamara Eyestone - Transfer from Full-Time, In-Building Substitute Teacher @ Hudson Elementary School to Kindergarten Teacher @ Hoff Elementary School
- Robby Orbanosky - Transfer from Interim Principal @ Weld Central High School to Full-Time, In-Building Substitute Teacher @ Hoff Elementary School

- 7.9 Approval: 2022-2023 Amended Contracts
- 7.10 Approval: Additions to the Substitute Teaching List
- 7.11 Approval: Out of District Student Requests for 2022-2023
- 7.12 Approval: Request for Open Enrollment / Within District Transfers for 2022-2023
- 7.13 Approval: Home School Requests for 2022-2023 (EL-6 Educational Program)
- 7.14 Approval: Administrative Policy
- 7.15 Approval: Monitoring Review Cycle (EL-4 Communication and Counsel to the Board)
- (a) EL-5 Commitment to Accomplishment and Accountability
- (b) EL-10 Student Conduct, Discipline and Attendance
- (c) EL-15 Budgeting
- 7.16 Approval: 2022-2023 Food Services Meal Prices

	Breakfast	Lunch
Elementary School	\$2.20	\$2.95
Middle and High School	\$2.45	\$3.20
Adult	\$3.10	\$4.00

Director Hayes moved to approve the consent agenda as presented. Director Jensen seconded the motion.

Baumgartner - Y	Gustafson - Y	Haffner - Absent	Hayes - Y	Jensen - Y
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8. Action/Discussion

8.1 2023 Budget, Resolution 2022-5 to Spend Down the Fund Balance & Resolution 2022-6 Appropriation

Ms. Clark prepared a proposed budget for 2022-2023. She provided an overview of revenue and expenditures and made note of any significant changes from the draft budget presented at a previous meeting. The presented budget included all of the assumptions reported at previous meetings where budget development has been discussed. It also included the FTE needed based on enrollment projections and salaries/wages based on the previously approved compensation schedules. Just under 80% of the operating fund budgets are devoted to personnel costs. Ms. Clark explained recent grants which will be added to the mid-year adjusted budget. The grant regarding the mentors has been included because enough information was available at the time of the meeting. A balanced budget was proposed.

Ms. Clark discussed the building development portion of the budget which had no corresponding expenditures. This is funded through developer fees from Keenesburg currently. Dr. Rabenhorst reported that he is working with district counsel regarding fees-in-lieu with the Town of Lochbuie. Regarding the insurance fund, a 2% increase was included for the property/liability insurance portion of the budget. The Board discussed changes to the preschool program and how the budget was affected. For the food service budget, Ms. Clark budgeted a zero balance even though Taher contract includes a guaranteed return. Ms. Clark that corrections can be made in the mid-year adjusted budget. ESSER III funds are included in the Grants Fund. Regarding activity funds, Ms. Clark noted that she has been working with the payroll accountant to spend down those accounts appropriately. Ms. Clark reminded the Board that the high school activity fund includes WeCare funds and FFA scholarship funds which is why the amount remains as high as it is. Ms. Clark highlighted remaining portions of the budget. The Board thanked Ms. Clark for her work for the Board and congratulated the Executive Team on their successful grant writing.

Director Jensen moved to approve the Fiscal Year 2022-2023 Budget as presented, Resolution #2202-5 Authorizing the use of a Portion of Beginning Fund Balance as Authorized by Colorado Statutes, and Appropriation Resolution #2022-6. Director Hayes seconded the motion.

Baumgartner - Y	Gustafson - Y	Haffner - Absent	Hayes - Y	Jensen - Y
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8.2 Elementary and Secondary Education Act (ESEA) Consolidated Application

Dr. Rabenhorst explained that Dr. Wakeman writes the Consolidated Application each year and ensures compliance with federal and state rules with Title I, II, III, IV, & V. This year's application continued to focus on providing intervention teachers for students who require a more intensive level of academic support at Hudson, Lochbuie, and Meadow Ridge Elementary. The District has chosen to use Title II funds to hire and implement instructional coaches to work alongside teachers to support planning and classroom instruction. Title IV funds will be used to help fund a school psychologist intern. Board members asked about the success of having the intern program. Dr. Wakeman explained that all of the current school psychologists were previous interns in Re-3J and being able to fund school psychologist interns is a critical strategy for providing short and long term benefits to students. Dr. Wakeman and Ms. Clark answered questions about the primary uses of federal funds granted through this application.

Title Allocation Amounts:

Title I, **Improving Basic Programs**: \$244,817 focusing on reading intervention

Title II, **Supporting Effective Instruction**: \$74,148 including Achievement Network and Instructional Coaches (one secondary, two elementary); Dr. Rabenhorst noted that the district's partnership with ANet is coming to an end with an internal model taking its place.

Title III, **English Language Acquisition, Language Enhancement, and Academic Achievement**: \$37,981

Title IV, **Student Support and Academic Enrichment**: \$38,462 funding the school psychologist internship program. Director Baumgartner asked how long an intern has stayed with the district

and Dr. Wakeman reiterated how successful the intern program has been regarding retention of school psychs.

Director Hayes moved to approve the ESEA Consolidated Application as presented. Director Jensen seconded the motion.

Baumgartner - Y	Gustafson - Y	Haffner - Absent	Hayes - Y	Jensen - Y
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8.3 Curricular Supplies & Materials Adoption - Elementary Math Curriculum

First reading of the Elementary Math curricular supplies and materials adoption occurred at the May 25 regular meeting. There was a slight change to the costs to include shipping to individual schools. There was no feedback from the public during the period of display. Dr. Rabenhorst and Ms. Orbanosky recommended the approval based on the information provided at the previous meeting. Board members were reminded of the successful grant application which will fund approximately \$250,000 of the program purchase. The Board had no further discussion.

Estimated Costs:

- iReady Curriculum - \$268,037.05
- Hand2Mind Manipulatives - \$20,473.03
- **Total: \$291,715.38**

Director Jensen moved to approve the Elementary Grades K-5 iReady mathematics curriculum as presented. Director Gustafson seconded the motion.

Baumgartner - Y	Gustafson - Y	Haffner - Absent	Hayes - Y	Jensen - Y
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8.4 Curricular Supplies & Materials Adoption - Secondary Grades 9-12 Science Curriculum

First reading of the Secondary Grades 9-12 Science curricular supplies and materials adoption occurred at the May 25 regular meeting. No changes to the recommendation were made. Dr. Rabenhorst and Ms. Orbanosky recommend the approval based on information provided at the prior meeting. There were no comments made during public display and Board members had no additional questions.

Recommended materials:

Biology - **Inspire Biology** from McGraw Hill

Honors Biology - **Campbell Biology Concepts & Connections** from Savvas

Chemistry - **Inspire Chemistry** from McGraw Hill

Honors Chemistry - **Experience Chemistry** from Savvas

Anatomy & Physiology - **Hole's Anatomy & Physiology** from McGraw Hill

Estimated Cost (six year subscription):

- McGraw Hill - \$48,698.25
- Savvas - \$16,485.42
- **Total: \$65,183.67**

Director Hayes moved to approve Secondary Grades 9-12 Science Curriculum, Inspire Biology, Campbell Biology, Inspire Chemistry, Experience Chemistry, and Hole's Anatomy & Physiology, as presented. Director Jensen seconded the motion.

Baumgartner - Y	Gustafson - Y	Haffner - Absent	Hayes - Y	Jensen - Y
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9. Information/Discussion (EL-4 Communication and Counsel to the Board)

9.1 Family and Medical Leave Insurance Program (FAMLI)

On November 3, 2020, Colorado voters approved Proposition 118, which paved the way for a state-run Paid Family and Medical Leave Insurance (FAMLI) program. The FAMLI program will provide Colorado workers paid leave in order to take care of themselves or their family during life events that pull them away from their jobs. Although the FAMLI program will not be providing benefits to employees until January 1, 2024, the payroll tax starts on January 1, 2023 and Public Employers are responsible for making decisions in the next few months regarding their FAMLI participation and compliance. Dr. Rabenhorst explained how fees would be collected from both the school district and each employee. He also noted that there is no history to the program and that the sustainability of the program is unknown. School boards that wish to opt-out of FAMLI must hold a vote anytime during 2022 and must notify the FAMLI Division of its decision in writing by January 1, 2023. In addition, Boards must reaffirm their opt-out status every eight years. Administration indicated that they will be recommending that the district opt-out of this state run program due to employer related costs. Opting-in to the program in the future would be possible. Ms. Clark also explained that individual employees can opt-in to the program without the employer's participation. Additional detailed information about the FAMLI program was provided to the Board prior to the meeting including a draft resolution regarding opting out of the program. Director Gustafson noted that CASB has had no discussion regarding this topic. Most school districts have indicated their decisions to opt-out of the program. Director Jensen asked about maximum use by employees, and the Board discussed how the program might encourage employees to take longer leaves than previously expected or needed. He asked if Meet & Confer would be consulted, and Dr. Rabenhorst explained that an email to all staff will be distributed which could lead to further discussion if prompted by WCEA leadership. Dr. Rabenhorst encouraged Board members to do additional review of the materials prior to the next Board meeting and submit questions in advance in order for proper research to occur.

10. Superintendent Reports and Presentations

10.1 Discipline Report

None

11. Board Member Reports/Discussion

Baumgartner - None

Gustafson - Noted that she may not be present at the July meeting

Haffner - Absent

Hayes - None

Jensen - None

12. Executive Session to Discuss a Personnel Matter Relating to the Superintendent's Contract C.R.S. 24-6-402(4)(e)

Dr. Rabenhorst provided the revised contract to Board members prior to the Board meeting. He explained that the revisions included exactly what the Board members and he had discussed in the executive session at the prior regular meeting. Director Baumgartner asked the other members if there was any need for discussion and all affirmed that there was not so an executive session was not called. Director Baumgartner called for motion.

Director Hayes moved to approve the Superintendent's Contract as presented. Director Jensen seconded the motion.

Baumgartner - Y	Gustafson - Y	Haffner - Absent	Hayes - Y	Jensen - Y
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13. Executive Session Action

Executive Session was not required.

14. Adjournment at 7:16 p.m.

